

## **Discussion Questions on Location of WFS within College**

Colleges can use the following questions to weigh options for where the administrative “home” of the WFS will be. The WFS planning team should consider all of these questions while trying to determine the best possible administrative location for the WFS approach. Even after considering these questions, you may have multiple options. Keep in mind that no one department or group of individuals can successfully manage this approach in isolation; administrative areas that work well across departments and with external partners will be best suited to coordinating WFS activities.

- Are there existing programs or services that can be leveraged? Who coordinates these existing services?
- Has the college engaged in any similar initiatives? Who made up the leadership teams of those initiatives?
- Which administrative areas or groups of people have the most experience working with external partners?
- Is there relevant staff capacity or resource availability that can be shared?
- Does the target population have a strong existing relationship with any one administrative area?
- If using a physical location, which administrative area will be able to best manage that center?
- Which administrative areas are best at working cross-functionally or working with other areas?
- Which administrative areas have demonstrated a proficiency at innovation?
- Where is the leadership that is driving this strategy located?
- If the college is a multi-campus institution, which administrative area would be able to manage the approach across all campuses?

*Tool Developed by MDC*